



# Raíces del Saber Xinachtli Community School Monthly Governance Board Virtual Monthly Mtg

AGENDA – January 22, 2025

2211 N. Valley Drive, Las Cruces, NM 88007. This Meeting will be Conducted via Zoom

## Join Zoom Meeting

<https://us02web.zoom.us/j/89656381487?pwd=9jS0od8iS0yyvnYVC4eSFaHO2biUjr.1>

Meeting ID: 896 5638 1487

Passcode: GovB@2025

### Mission Statement of the Raíces Governance Board

To collaborate with staff to promote school financial sustainability, student academic success, and the development of healthy communities and successful lifelong learners in support of the school mission.

### The mission of Raíces del Saber Xinachtli Community School

Raíces del Saber Xinachtli Community School is to implement a developmentally appropriate rigorous academic program through an interdisciplinary curriculum that is experiential, participatory, biliterate, child-centered, and culturally responsive. Our students learn Spanish and English, achieving academic proficiency in all subjects in both languages as they develop critical and creative thinking skills.

Raíces creates an environment where students and parents are valued as participants in constructing knowledge and creating a learning community that promotes high academic performance, positive identity formation, and the reclaiming of cultural heritage.

### Governance Board Officers:

Ismael Camacho – Chair

Ana Mangino – Vice Chair

María Elena Garza – Trasurer

### Board Members at Large:

Mary Ann Clark

Verónica Lucio

## AGENDA

### *Roll Call and Call to Order*

1. *Conflict of Interest Declaration –*
2. *The Consent Agenda – includes approval of the following:*
  - a. Agenda for Meeting, January 22, 2025, Governance Board Monthly Regular Meeting
  - b. Minutes of the previous Governance Board Meeting [on December 18, 2024](#).
  - c. The Monthly Finance Report is to include the following:
    - I. Monthly Account Summary of Expenses
    - II. Monthly Account Summary of Revenue
    - III. Monthly Bank Statement

- IV. Monthly Bank Reconciliation Statement
- V. Monthly Update in Preparation for the Quarterly Cash Report
- VI. Monthly Voucher by Warrant Report
- VII. Monthly Finance Committee Meeting Notes from the Finance Committee Chair (The notes are for the actual month of the Meeting)

- 3. *Finance Committee and Audit Committee Report, By Terrance Hester, SWREC, and GB Treasurer,*
  - a. Discussion of any GB member questions on the Finance Report.
  - b. Discussion and possible action on Budget Adjustment Requests (BARs).
- 4. *Public Input* – (See rules for public input at the end of the agenda)
- 5. *Review of Authorizer Unique Correspondence – By Dr. Hector Giron, Head Administrator*
- 6. *Principal’s Report* – By Head Administrator
- 7. *Concilio de Padres and Community Engagement Reports* – By Eric Rodríguez, Chair of the Concilio de Padres, and Lucía Carmona, Director of Operations and Community Engagement
- 8. *Reports from Committees -*
  - a. *Academic Performance Committee – Vacant*
  - b. *Governance Board Development Committee – By Dr. Ismael Camacho, Chair*
    - *Update on the Governance Board Development Training by Ms. Jane Asche.*
    - *Update on the Membership Change Notification to NMPEC about the resignation of Ms. Patsy Lopez and acceptance as a new board member to Ms. Mary Ann Clark.*
    - *Update about a letter of gratitude to Ms. Patsy Lopez for her service from the GB.*
  - c. *Facilities Committee – By Verónica Lucio, Committee Co-Chair*
  - d. *Safe School Committee – Anna Mangino*
  - e. *School Development Committee - Volunteer Needed; this committee is still under development.*
- 9. *Unfinished Business* –
  - a) Updates on the Credit Card process and the Policy to handle a Credit Card
- 10. *New Business* –
  - a) Discuss and Possible action to approve the Lottery Enrollment Form for SY 2025-2026
  - b) Nominate a Secretary of the Governance Board.
  - c) Presentation School Performance - Data SY 2022-2023 – NM Vistas
  - d) Preparation for Site Visit from Charter Schools Division (CSD) – February 6, 2026 – Governance Board members are scheduled to meet with CSD staff from 9:30-10:30 am
  - e) Establish a plan to review the “Internal Complaints and Grievance Procedure” Policy.

11. Agenda items for the Next Meeting –  
a)

12. Date of the Next Monthly Governance Virtual Governance Board Meeting - (February 26, 2025, at 6:00 pm, Via Zoom Meeting).

**Raices GB meeting dates of the SY25**

**2024**

- July 24
- August 22\*\*
- September 18\*
- October 23
- November 20\*
- December 18\*

**2025**

- January 22
- February 26
- March 26
- April 23
- May 28
- June 25

\* Governance Board meetings are typically held on the fourth Wednesday of each month. Exceptions occur when the fourth Wednesday falls within the week of a major Holiday. In that event, the meeting will be held on the third Wednesday of the month.

\*\* This day, August 22, 2024, must be scheduled on the fourth Thursday of August due to previous information sent to NMPED that the SPED (Special Population) Policies and Procedures will be discussed and approved on this day.

*Adjournment* – Vote to adjourn by roll call vote. (---adjourn)

Procedures for Public Input - (based on the Raices Public Input Policy in compliance with the NMSA 1978, 22-5-4 and NMSA 1978, 10-:15-1.)

- Those who want to give public input should arrive before the meeting begins to sign up to speak.
- The Governance Board Chair will determine the speakers' time, depending on how many people sign up to speak and the time allocated for public input. It is normally 3 minutes per individual or 5 minutes per group. Those who attend the meeting virtually and wish to speak can join the Zoom Chat.
- Interpretation services will be available in English and Spanish as needed. \*
- Issues that arise based on public input may be discussed by the Board but cannot be voted on during the meeting if the topic/item does not appear on the agenda posted 72 hours ahead of the Board Meeting and which is approved by the Board preceding the public input period. It can be requested as an agenda item for a future meeting.

\*If you are an individual with a disability who needs a reader, amplifier, qualified sign language

interpreter, or any other form of auxiliary aid or service to attend or listen to the meeting, don't hesitate to get in touch with the Director of Community Engagement, Lucia V. Carmona, at [lcarmona@raicesdelsaber.org](mailto:lcarmona@raicesdelsaber.org) or call (575-522-0538) at least 48 hours before the meeting or as soon as possible.

Go to the Raíces website ([www.raicesdelsaber.org](http://www.raicesdelsaber.org)) for the public input policy.

**This institution is an equal opportunity provider.**